

NC STATE UNIVERSITY

December 21, 2022

**MEMORANDUM**

To: FFA Advisors

From: Carmen Bracey, State FFA Advisors

Re: 2023 FFA Tractor and Truck Driving Event at the Southern Farm Show

**Carmen Bracey**  
State FFA Coordinator  
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The 2023 Tractor and Truck Safety & Skills CDEs will be held on February 2, 2023. Orientation will begin at 10:00 am. Students must have qualified through a federation level event.

**Registration fees for this event are \$10 per student.** You will receive an invoice after the event, please do not bring payment to the event.

ONLINE REGISTRATION INSTRUCTIONS  
PLEASE REGISTER BY **January 26, 2023**

1. Go to [ncffa.org](http://ncffa.org) and underneath the main homepage area, you will see 3 boxes – click on the one that says [Register & Request](#).
2. Click on **Truck Driving or Tractor Driving**. This will take you to [judgingcard.com](http://judgingcard.com).
3. Sign in using your username and password.
4. Click "Update My Info" to add teachers and email addresses to the account.
5. Click "Event Registration & Information," select the February 2023 calendar, and click the NC FFA State Truck and Tractor Driving on February 2.
6. Register for the event. Register for the event. Students are selected from a dropdown list. A completed and signed waiver form must be on [theaet.com](http://theaet.com) for students to be eligible for registration.
7. Save your information when all the applicable fields have been entered and you have printed a copy for your records (optional).

*JudgingCard accounts have been created for every FFA Chapter in North Carolina. To sign in, the username is 'NC' followed by their 4-digit chapter number: "NC0001", for example. The password has been preset to the same thing, with a capital "NCxxxx". If you don't know your login information, please contact [Erin Langdale](#).*

**A few additional reminders:**

- Follow the dress code outlined in the chapter guide to state FFA activities:
  - *The North Carolina FFA Dress Code for this event will be a collared shirt and long pants. T-shirts with FFA emblems and school logos are also acceptable. Students should wear close-toed shoes.*
- **No tobacco products are permitted.** *The NC FFA Tobacco Use Policy will also be in effect during this event. This means that tobacco products, Juuls, e-cigarettes, and vapes are not to be used at any time during any official FFA event.*
- No cell phones or other electronic devices (this includes Apple watches) are allowed. Have your students leave these devices with an advisor.
- *Violations of these policies will result in penalties as outlined in the most current Event Guidelines.*
- Participation waivers are required for this event and must be signed by a parent if the student is under the age of 18. Waivers will be collected electronically through theaet.com. *Waivers should be submitted electronically prior to the event. **No waiver = no participation.***
- Advisors of students with special needs should notify the state office before the registration deadline.

If you have any questions or concerns, please contact our office at 919-513-0216.

In compliance with the Americans with Disabilities Act, NC FFA will honor requests for reasonable accommodations made by individuals with disabilities. Please direct accommodation requests to: Carmen Bracey, [carmen.bracey@ncsu.edu](mailto:carmen.bracey@ncsu.edu). Requests can be served more effectively if notice is provided at least 10 days before the event.

**Please complete the online registration no later than January 26, 2023.** The North Carolina FFA Association will invoice your chapter for the registration fee of \$10.00 per member. If you have any questions, please feel free to contact me.

Attachments:

Tips for Attending the Southern Farm Show  
Advisor Checklist

### **Tips for FFA Advisors bringing students to the Southern Farm Show**

1. Explain to your students what the show is about: This is a trade show for farmers and agribusiness people. Make sure they understand the importance of the show to exhibiting companies and that interference by anyone can result in business loss for the exhibitor.
2. Make the trip to the show a reward for students with a genuine interest in agriculture. Most of the problems associated with students at the show come from students who do not have an interest in agriculture.
3. Don't plan to stay too long. Although farmers with specific needs can easily spend a day at the show, students with no set agenda can see the show in two or three hours. Again, when they are bored is when they get into trouble.
4. Give the students an assignment. Ask them to make a list of ten pieces of equipment they saw, who manufactures them, and where they are manufactured. Ask them to list the equipment uses and the cost. A good idea is to get a copy of the show program preprinted in the Southeast Farm Press. Look through the articles and ads and come up with your own project. Please refrain from giving them assignments that involve communication with exhibitors.
5. If at all possible, stay with your students, or plan to meet with them at certain times to check on their progress.

### **Advisor Checklist**

To help things go smoothly during registration, please make sure you have completed the following prior to checking in:

- Signed waiver for each participant submitted electronically on theaet.com
- Review registration material and Event Guidelines
- Review rubrics and course with students
- Check dress code!
  - No shorts
  - Closed-toe shoes
  - No cell phones
  - No smart watches
  - No tobacco/vapes

### **On-Site Checklist/After Registration**

- Disperse and adhere name badges
- Review scorecard instructions with students (name, chapter #, contestant #, division, etc.)
- Direct participants to assigned location