

**NC STATE UNIVERSITY**

March 17, 2021

**MEMORANDUM**

TO: Advisors of Agricultural Tools and Materials CDE Teams

FROM: Joshua Bledsoe, State Agricultural Education Leader

RE: 2021 NC FFA Agricultural Tools and Materials Virtual CDE

**Joshua Bledsoe**

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The 2021 North Carolina FFA Agricultural Tools and Materials Virtual CDE will be held on **April 22, 2021, from 3:30 pm to 5:00 pm.**

This event is open to any chapter in the state. Each chapter may submit one team to participate in the virtual event. This event is open only to active FFA members who are enrolled in Agricultural Education as a 6th, 7th, 8th, or 9th grader. No sophomores, juniors, or seniors are eligible to compete in this virtual event. Students may compete more than once, however FFA members winning a previous state event in this area are ineligible.

A maximum of four participants will be allowed to participate per team. There will only be one division for this event. There will be no junior division. There are no registration fees for this virtual career development event.

**April 15, 2021 — Online Registration Deadline**

Advisors must register their team by the deadline in order to participate. Late entries will not be accepted.

To register, go to: <https://ncffa.org/ncffa-more/2020-2021-virtual-events/> and click on the "Tool ID" link in the table. Please provide complete registration information for each student.

Advisors must provide a valid email address for each individual student at the time of registration. The email address for each student is needed to administer the online event to each specific student.

Student waivers are required for virtual career development events and must be uploaded at the time of registration. One student waiver form has been created for all virtual career and leadership development events. The student waiver form is available in MS Word and PDF format on the registration website listed above. Waivers must have an original signature. Completed student waivers should be submitted online on the Agricultural Mechanics CDE Registration page. Accepted file types for uploading include: MS Word, PDF, JPG, and PNG.

### **Virtual Event Format**

This virtual career development has been designed for students to participate from any location. Students may participate from the comfort and safety of their own home or any other location of their choosing. Students should participate individually and should not have other students in the same room with them during the event. Proctors will be required as outlined below. Students need access to any device that has an internet browser and an internet connection. The online event will be administered using Google Forms and Zoom. Please follow all local rules and regulations regarding group gatherings and school attendance.

### **Proctors**

Adult proctors will be required for all CDEs/LDEs. Proctors cannot be agriculture teachers/FFA Advisors. Students will be required to log on to Zoom with their cameras on at the beginning of the event with their proctor in the room. Students should remain connected to Zoom with their cameras on and their audio off during the entire career development event. Once the student completes the online CDE/LDE, the proctor will be required to certify that the student did not use or receive any additional assistance from any means. This certification will be done by the proctor typing in their name and contact information in the Google Form just before the student submits their test. Once the test is submitted via Google Forms, the student may exit the Zoom call.

### **North Carolina FFA Honesty Pledge**

Students should participate *individually*. All work they do should be the result of their own efforts with no assistance from anyone or any type of reference material available in any form. At the very beginning of the virtual event, all students will have to agree to abide by the North Carolina FFA Honesty Pledge before they are able to participate.

### **Special Accommodations**

Advisors should email [joshua\\_bledsoe@ncsu.edu](mailto:joshua_bledsoe@ncsu.edu) at the time of registration if any student requires any special accommodation to participate in the virtual career development event.

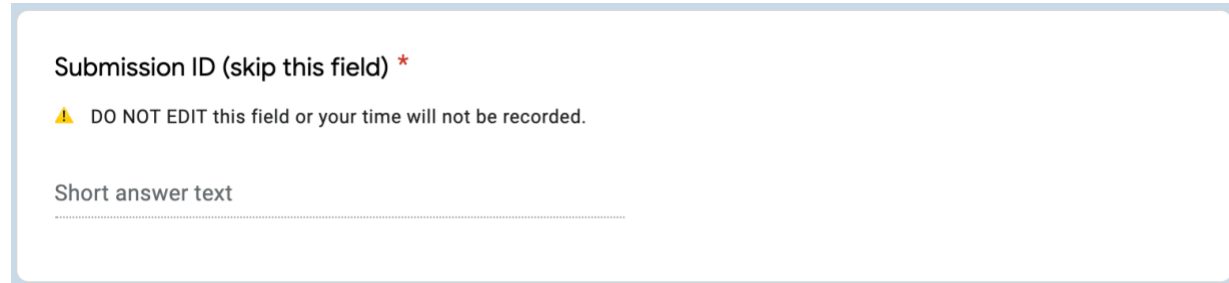
### **Agricultural Tools and Materials CDE Virtual Format**

The Agricultural Tools and Materials CDE will contain the Tool Identification and the Knowledge Test. Both components will be combined and administered online as one test. Every registered student will take the online written test. The combined tool identification and knowledge test will be developed using references cited in the Agricultural Tools and Materials Career Development Event Guide available online at: [https://ncffa.org/as/ncffa/i/chan/documents/Ag\\_Tools\\_and\\_Materials\\_CDE\\_2019-20.pdf](https://ncffa.org/as/ncffa/i/chan/documents/Ag_Tools_and_Materials_CDE_2019-20.pdf)

Registered students will receive an email from quilgo.com with a link on the morning of April 22, 2021, inviting them to participate in the online test. Students should **not** click on the link in the email until they are told to do so on Zoom on the afternoon of April 22. The test will only be available from **3:30 pm to 5:00 pm on April 22, 2021**. The online test may only be accessed one time through the link in the email that is sent to the student.

Students will have 80 minutes to take the test. The online system has a timer bar at the top of the screen, so students know exactly how much time they have remaining. **If students allow the time to expire and do not submit their test, none of their answers will be submitted and they will receive a 0.** This message is shared with the students when they begin the test; however, we ask that you please share this information with them before they begin the online test, so they are prepared.

Every online test administered in Google Forms will have a section that says, "Submission ID (skip this field)." There will be a unique number entered in this section with a warning to not edit the number. If the number is deleted or altered, then the time and test will not be recorded, and the student will receive a 0. This section is required by the system in order to accurately submit and score each student's test. A screenshot of this section is provided below for your information. The student should simply skip over this section as no action on their part is needed.



Submission ID (skip this field) \*

⚠ DO NOT EDIT this field or your time will not be recorded.

Short answer text

### Scoring

Teams may consist of three or four individuals. The fourth lowest team member score is not considered except in the case of a tie. No alternates are allowed in state events.

Activities	Individual Points	Team Points
Tool Identification	80	240
Knowledge Test	20	60
Total Maximum Points	100	300

### Final Results

Once the event is completed and the scores are tabulated, the final results will be shared via the NC FFA Listserv.

If you have any questions, please contact: Joshua Bledsoe, State Agricultural Education Leader, (984) 789-2431, or [joshua\\_bledsoe@ncsu.edu](mailto:joshua_bledsoe@ncsu.edu).