

NC STATE UNIVERSITY

January 14, 2020

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MEMORANDUM

TO: Advisors of FFA Poultry Evaluation Teams

FROM: Joshua Bledsoe, State FFA Advisor

SUBJECT: 2020 State FFA Poultry Evaluation Career Development Event

The 2020 North Carolina FFA State Poultry Evaluation Career Development Event will be held on Wednesday, February 19, 2020, at the NC State Fairgrounds located at 1025 Blue Ridge Rd, Raleigh, NC 27607. The event will be held in the Kerr Scott Building by Gate 11. Parking is located adjacent to the building. Registration will begin at 8:00 am and the event will start promptly at 9:30 am. Teams that are late will not be allowed to make up any missed portions of the event. The estimated completion time is 3:00 pm.

The cost of the event is \$10 per student. An invoice will be sent to your chapter **after** the event. Please do not bring payment to the event. A light lunch will be provided by the NCSU Poultry Science Club.

A maximum of four participants will be allowed to participate per team. There are no junior or middle grades divisions. Please bring only those students who will be participating in the Poultry CDE.

This event will follow established event guidelines posted at: <https://ncffa.org/ncffa-more/cdes/>. Please review the event guidelines carefully. A sample Scantron form is also posted online. Please make sure that all student participants are familiar with this Scantron form.

The test material will come from the following two units in the *Poultry Science Manual for National Career Development Events 7th Edition*.

- **Anatomy and Physiology of the Fowl**
- **Processing Poultry Products**

This resource can be purchased online at: <https://www.agrilifebookstore.org/product-p/ims-0418-7.htm>

Please register team members via <http://www.judgingcard.com> Registration closes on **February 12, 2020, at 11:59 pm.**

To register:

1. Go to <http://www.judgingcard.com>
2. Sign in using your username and password.
3. Click "Update My Info" to add teachers and email addresses to the account.
4. Click "Event Registration & Information," select the February 2020 calendar, and click the NC FFA State Poultry Event on February 19.
5. Register for the event.

JudgingCard accounts have been created for every FFA Chapter in North Carolina. To sign in, the username is 'NC' followed by their 4-digit chapter number: "NC0001", for example. The password has been preset to the same thing, with a capital "NCxxxx". If you don't know your login information, please contact megan_blanke@ncsu.edu.

Important Items to Remember

1. Participation waivers are required for all participants and must be signed by a parent if the student is under the age of 18. Waivers must be submitted at registration on the day of the event. Students without waivers will **not** be permitted to participate.
2. Teachers will receive instructions, Scantron forms, and oral reason cards for their students when they check-in at registration on the day of the event. Please plan to arrive in plenty of time to assist students in placing the correct information on their scoring cards.
3. Students must bring their own #2 pencils to the event for the Scantron form. NC FFA will provide clipboards for all participants. Students may **not** use their own clipboards.
4. Students should write their placement for the oral reasons class on the Scantron form **and** on the oral reasons scorecard.
5. Students should bring their own blank materials for taking notes for oral reasons. Only blank paper or notebooks without writing or notes will be allowed. Students may not use any notes while giving oral reasons.
6. Please remind students of the North Carolina FFA dress code, cell phone, and tobacco use/possession policies. Students are reminded to wear closed toe shoes and long pants for this event.
7. Advisors are asked to remind their students to eat before the event.
8. Please contact the megan_blanke@ncsu.edu with any special needs or dietary restrictions prior to the registration deadline of February 12, 2020.

Advisor Checklist

To help things go smoothly during registration, please make sure you have completed the following prior to checking in:

- Signed waiver for each participant
- Two sharpened #2 pencils with erasers for each participant
- Blank scratch paper for each participant (clipboards provided by NC FFA)
- Review registration material and the CDE Guidelines
- Review Scantron form with students for correct marking procedures
- Check dress code
 - No shorts
 - Closed-toe shoes
- No cell phones or electronic devices of any type
- No tobacco/vapes

On-Site Checklist/After Registration

- Disperse and adhere name badges
- Review Scantron instructions with students (name, chapter #, contestant #, etc.)
- Direct participants to assigned group