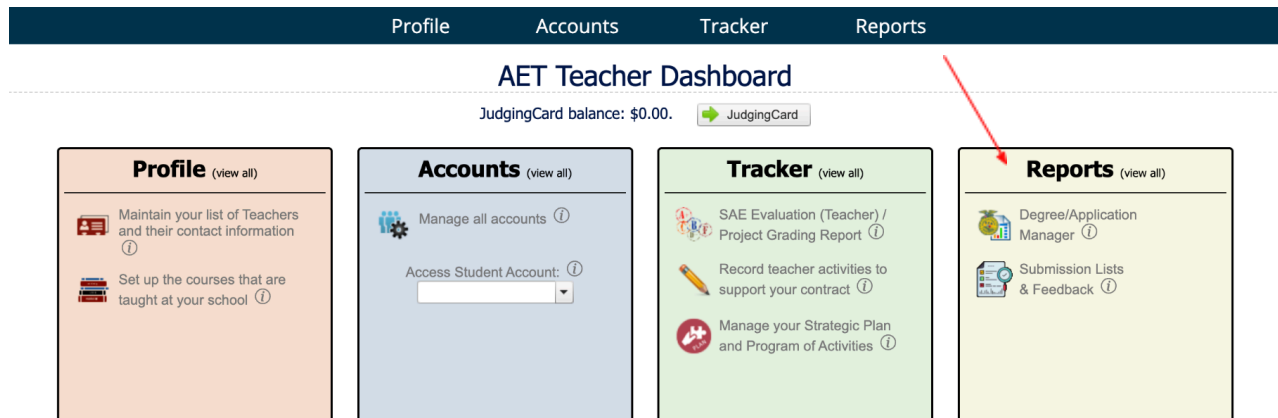# North Carolina FFA Association
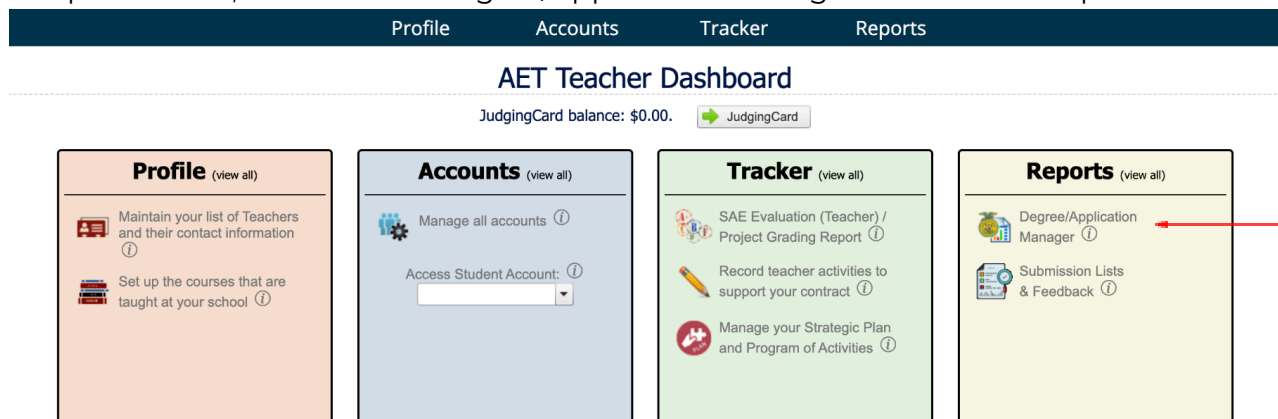
National Chapter Award Application Instructions

Advisors can set up the National Chapter Award application through their AET account.

Once they log in, they should go to their teacher dashboard. From there, click on the "Reports" block.
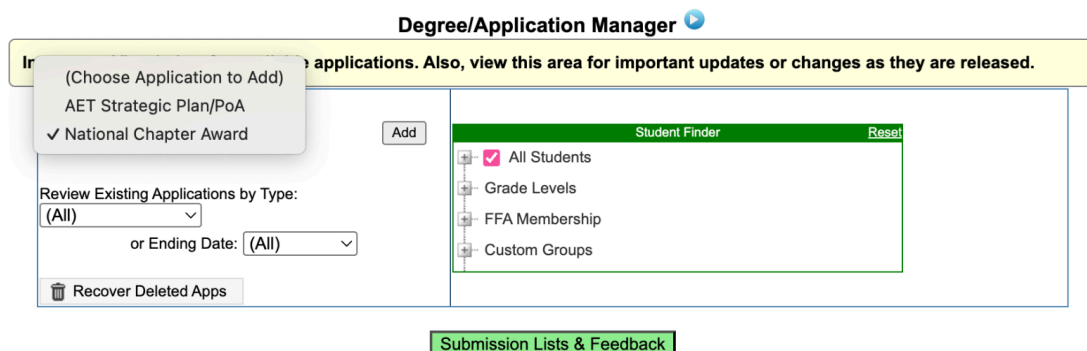

On the reports block, click on the "Degree/Application Manager" link in the "Reports" block.

When the Degree/Application Manager page opens, there is a drop-down menu for "Add New Chapter-level Application." Select "National Chapter Award" from the drop-down menu and click "Add."

To add students to the application, click on the application link on the list.

Once you are in the application, choose "Assign Students" from the column on the left side of the screen. There, you can select students from The AET to have access to and edit the application.

In order to complete Form II, all of the components of Form I Activities and Indicators must be completed first.

There are electronic signatures for this application. Please be sure to input the correct email addresses to ensure signatures are collected.

Please note: If you work with other chapters to complete an activity, both chapters can include the activity in their National Chapter Award applications. Both chapters should not have the same description, goals, plans of action, outcomes or impacts. Each application should be unique based on the chapter's specific role in the activity.

Applications are submitted to the state on TheAET. In the chapter account, click on the "Reports" tab, then in the "Reports and Submissions" box click on "Submission Lists & Feedback".

Here, you can add the National Chapter application by clicking "Edit List."After clicking edit list, you can search for the version number or browse your application. Click the "add" button to select the application to be added to the submission list.

School Year: 2025-2026 ∨	Submission Lists			<-- Back to Deg/App Mgr

ACRS21 High School Certificate

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC ACRS21 High School Certificate	North Carolina FFA	0		Edit List

AET Chapter Degree

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 Chapter Degree Recipients	North Carolina FFA	0	5/31/2026 12:00:00 AM	Edit List

AET Discovery Degree

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 Discovery Degree Recipients	North Carolina FFA	0	5/31/2026 12:00:00 AM	Edit List

AET Greenhand Degree

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 Greenhand Degree Recipients	North Carolina FFA	0	5/31/2026 12:00:00 AM	Edit List

AET Star Award

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 State Stars	North Carolina FFA	0	3/3/2026 11:59:00 PM	Edit List

AET State Degree

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 State Degrees	North Carolina FFA	0	3/3/2026 11:59:00 PM	Edit List

AET Strategic Plan/PoA

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 AET Strategic Plan/PoA Submission	North Carolina FFA	0	5/31/2026 12:00:00 AM	Edit List

Agriscience Fair

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 Agriscience Fair	North Carolina FFA	0	6/3/2026 5:00:00 PM	Edit List

American Degree

List Name	Host	# Apps	Date Closes (CST)	Submission List
NC 2026 American Degree Candidates	North Carolina FFA	0	3/3/2026 11:59:00 PM	Edit List
NC 2026 American Star	North Carolina FFA	0	3/3/2026 11:59:00 PM	Edit List