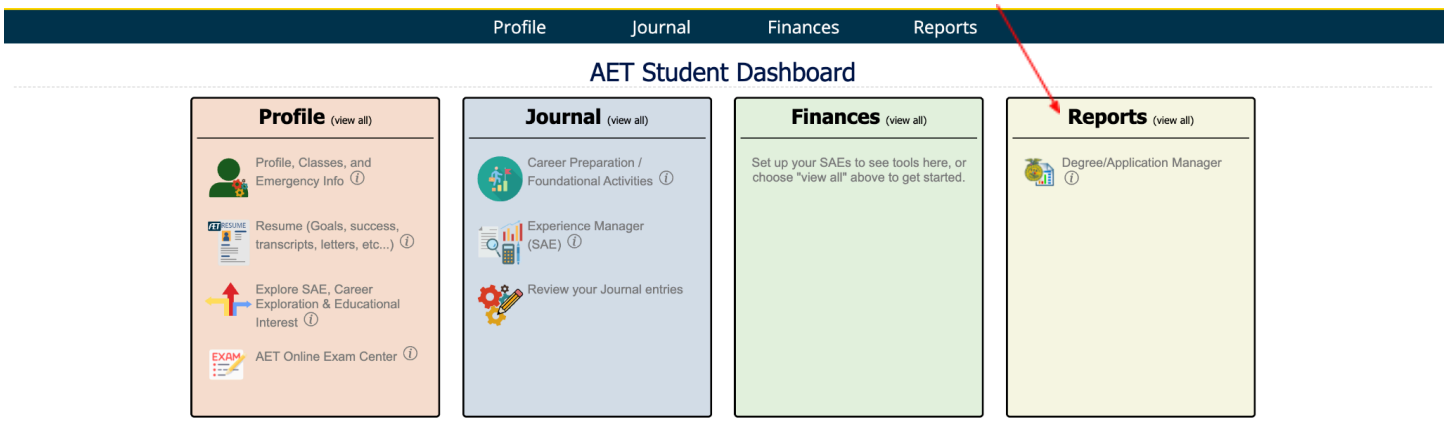
North Carolina FFA Association

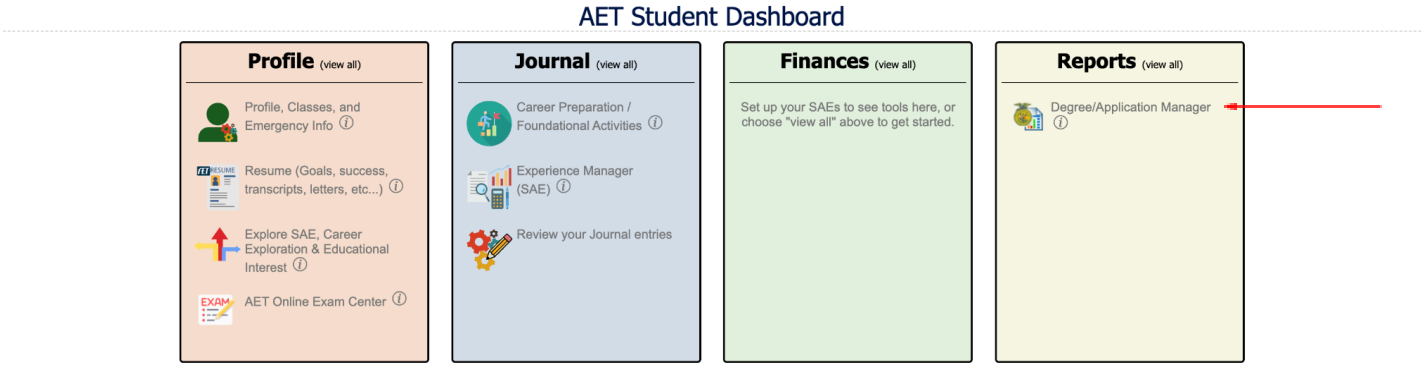
American Degree Application Instructions

Students can access the American Degree application through their AET account.

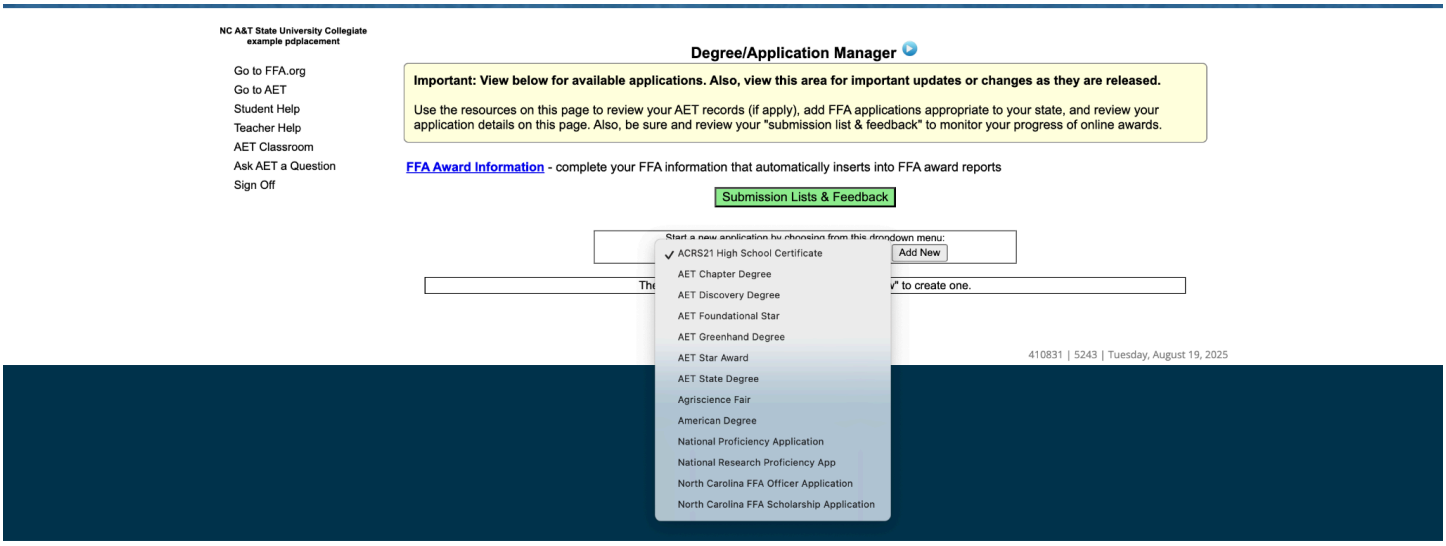
Once they log in, they should go to their student dashboard. From there, click on the “Reports” block.



Once the "AET Reports" page is open, click on the "Degree/Application Manager" link in the "Reports" block.

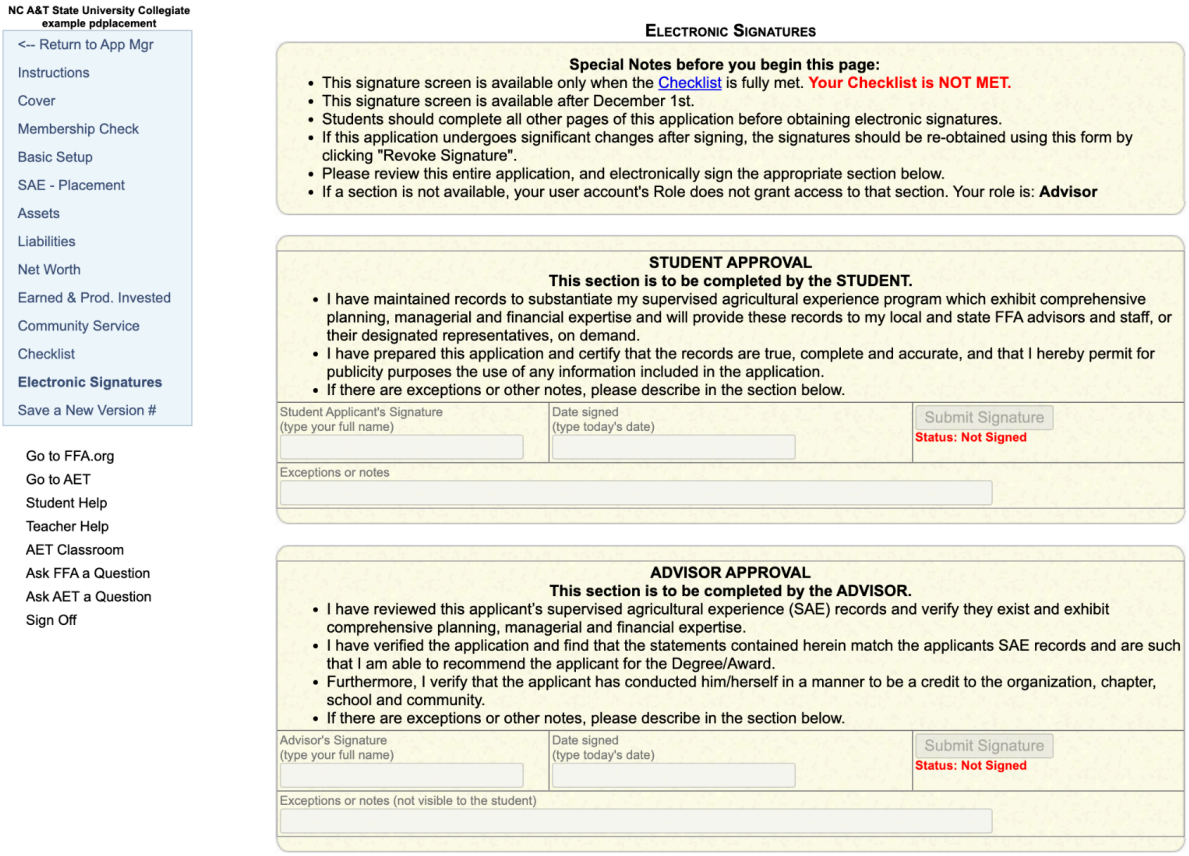


When the Degree/Application Manager page opens, there is a drop-down menu of new applications. Select "American Degree" from the drop-down menu and click “Add New.”



Now the student can begin inputting their information. If they have already entered SAE information in The AET, it will automatically transfer to their American Degree application.

There are electronic signatures for this application. Please be sure to input the correct email addresses to ensure signatures are collected.



NC A&T State University Collegiate example pdplacement

- <-- Return to App Mgr
- Instructions
- Cover
- Membership Check
- Basic Setup
- SAE - Placement
- Assets
- Liabilities
- Net Worth
- Earned & Prod. Invested
- Community Service
- Checklist
- **Electronic Signatures**
- Save a New Version #

- Go to FFA.org
- Go to AET
- Student Help
- Teacher Help
- AET Classroom
- Ask FFA a Question
- Ask AET a Question
- Sign Off

ELECTRONIC SIGNATURES

Special Notes before you begin this page:

- This signature screen is available only when the Checklist is fully met. **Your Checklist is NOT MET.**
- This signature screen is available after December 1st.
- Students should complete all other pages of this application before obtaining electronic signatures.
- If this application undergoes significant changes after signing, the signatures should be re-obtained using this form by clicking "Revoke Signature".
- Please review this entire application, and electronically sign the appropriate section below.
- If a section is not available, your user account's Role does not grant access to that section. Your role is: **Advisor**

STUDENT APPROVAL

This section is to be completed by the STUDENT.

- I have maintained records to substantiate my supervised agricultural experience program which exhibit comprehensive planning, managerial and financial expertise and will provide these records to my local and state FFA advisors and staff, or their designated representatives, on demand.
- I have prepared this application and certify that the records are true, complete and accurate, and that I hereby permit for publicity purposes the use of any information included in the application.
- If there are exceptions or other notes, please describe in the section below.

Student Applicant's Signature (type your full name)	Date signed (type today's date)	Submit Signature **Status: Not Signed**

Exceptions or notes

ADVISOR APPROVAL

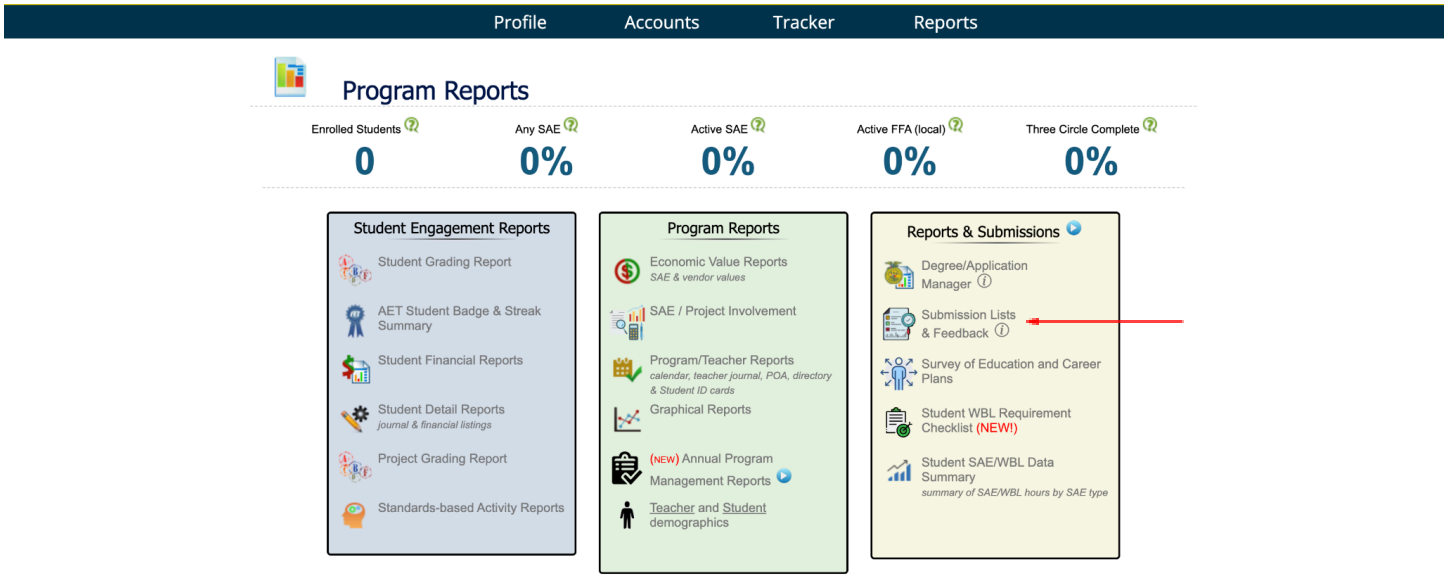
This section is to be completed by the ADVISOR.

- I have reviewed this applicant's supervised agricultural experience (SAE) records and verify they exist and exhibit comprehensive planning, managerial and financial expertise.
- I have verified the application and find that the statements contained herein match the applicants SAE records and are such that I am able to recommend the applicant for the Degree/Award.
- Furthermore, I verify that the applicant has conducted him/herself in a manner to be a credit to the organization, chapter, school and community.
- If there are exceptions or other notes, please describe in the section below.

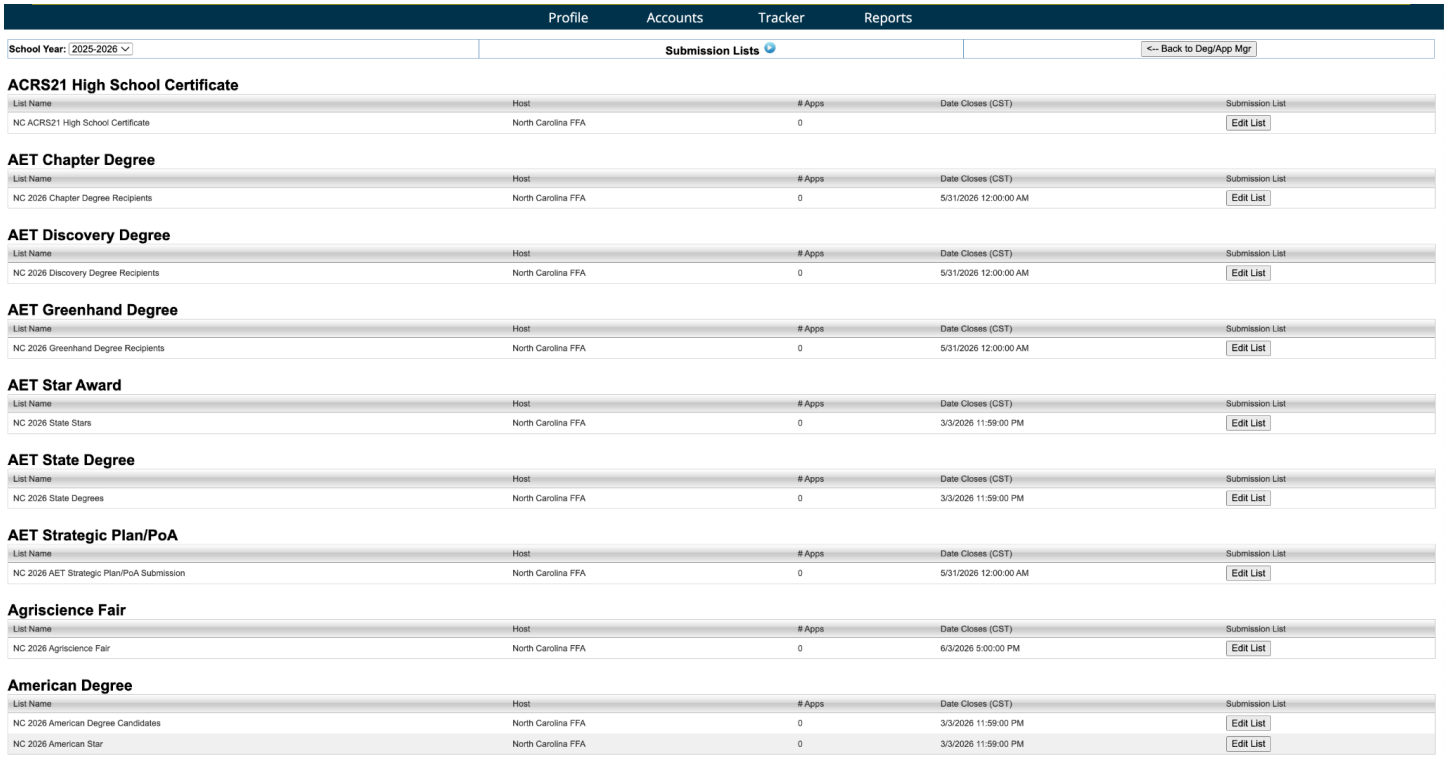
Advisor's Signature (type your full name)	Date signed (type today's date)	Submit Signature **Status: Not Signed**

Exceptions or notes (not visible to the student)

Advisors: Applications are submitted to the state on TheAET. In the chapter account, click on the “Reports” tab, then in the “Reports and Submissions” box click on “Submission Lists & Feedback”.



Here, you can add the American Degree applications for your chapter by clicking "Edit List."After clicking edit list, you can search for the version number or browse your applications. Click the “add” button to select applications to be added to the submission list.



Additional information about American Degrees can be found here:
https://www.ffa.org/participate/awards/american-ffa-degree/