



North Carolina FFA Association

NCSU Campus Box 7654
2601 Stinson Drive
4160 Broughton Hall
Raleigh, NC 27695

P (919) 515-4206
F (919) 513-3201
www.ncffa.org

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MEMORANDUM

To: FFA Advisors

From: Carmen Bracey, State FFA Coordinator

Re: Regional Livestock Judging Career Development Events

Two Regional Livestock Judging events will take place this December. The **Western Regional Livestock Judging CDE** will be held at the **Rowan County Fairgrounds** (1560 Julian Road, Salisbury, NC 28146) on **Tuesday, December 5** for the West, Northwest, Southwest, and West Central regions. The **Eastern Regional Livestock Judging CDE** will be held at the **Eastern Carolina Ag & Education Center** (1175 Kingsboro Road, Rocky Mount, NC 27801) on **Thursday, December 7** for Northeast, Southeast, East Central, and South Central regions. Please review these materials carefully and respond appropriately to ensure your students' eligibility for this CDE. There will be 4-6 placing classes and one set of oral reasons at each event.

Team check in for both events will be from 8:00 a.m. to 8:30 a.m. The events will start promptly at 8:45 a.m. The competitions will take place from 9:00 a.m. until approximately 2:30 p.m. Lunch will be included from 11:30 a.m. to 12:15 p.m. Oral reasons presentations will take place following lunch from 12:15 p.m. to 2:30 p.m. Questions for the Western Regional event should be directed to Andy VonCanon and Jason Chester. Questions for the Eastern Region event would be directed to Allison Jennings and Jason Chester.

Schedule of Events:

Registration and Check-in: 8-8:30

Welcome and Instructions: 8:45-9

Lunch: 11:30-12:15

Oral Reasons Presentations: 12:15-2:30

Each regional event will host a junior and senior division event. At-large junior and senior division teams will be allowed to participate in this event provided they register before the deadline. The top ten teams in the senior division will advance to the state-level event. The top ten teams in the junior division, plus the top three middle school teams, will advance to the state-level event. Alternate participants are not allowed at this event.

Registration fees for each event are \$20 per student (\$10 CDE fee + \$10 meal ticket).

Additional meal tickets may be requested online for advisors, bus drivers, etc. for \$10 per person. You will receive an invoice after the event, please do not bring payment to the event. Should your team not be able to attend, any meal tickets requested will not be refundable. **Reminder: These are regional events and the affiliate incentive does not cover the CDE registration costs.**

In registering for the event please note that the junior division is for students enrolled in grades 6-10. Participants in the senior division may be in grades 6-12.

ONLINE REGISTRATION INSTRUCTIONS
PLEASE REGISTER BY **November 21, 2023**

1. Go to ncffa.org and underneath the main homepage area, you will see 3 boxes – click on the one that says **Register & Request**.
2. Click on "Livestock Evaluation CDE registration" to go to <http://www.judgingcard.com>
3. Sign in using your username and password. Be sure to click "Update My Info" to add teachers and email addresses to the account. These email addresses will be used for event communications.
4. Click "Event Registration & Information," select the December 2023 calendar, and click the West Regional Livestock Judging event on December 5 or the East Regional Livestock Judging event on December 7.
5. Register for the event. Students are selected from a dropdown list. A completed and signed waiver form must be on theaet.com for students to be eligible for registration.
6. Please submit only the appropriate number of team participants! Alternates are not allowed at state CDE events.
7. Meal tickets can be purchased for advisors, bus drivers, etc. Please register all advisors and chaperones that will need meal tickets. Meal tickets are \$10 and are not refundable once registration has been submitted.
8. If anyone traveling with you to the event has any dietary restrictions, please indicate that to carmen.bracey@ncsu.edu prior to the registration deadline.

JudgingCard accounts have been created for every FFA Chapter in North Carolina. To sign in, the username is 'NC' followed by their 4-digit chapter number: "NC0001", for example. The password has been preset to the same thing, with a capital "NCxxxx". If you don't know your login information, please contact carmen.bracey@ncsu.edu.

We will use a scan form for the event. The state office will provide your students with forms the day of the event. The *Judging Card* website and the Event Guidelines both contain sample scorecards for the event so you may download these forms and train your team. It is imperative that your students pay particular attention to the signage at each stop so they will use the correct part of the scorecard. Oral reasons scores will be bubbled directly onto the scorecard by the judges.

Please review the scorecard with your students prior to the event and remind your students to check their work. Failure to bubble in placings or bubbling two selections in the same column will result in a score of 0.

Livestock Judging Reminders

1. Six classes will be placed at each event. Classes for the Western Regional Livestock Evaluation event are Breeding Ewes, Market Lambs, Breeding Heifers, Market Steers, Market Hogs, and Breeding Does. Classes for the Eastern Regional Livestock Evaluation event are Breeding Ewes, Market Lambs, Breeding Goats, Market Goats, Breeding Heifers, and Market Hogs.
2. Performance data will be provided on at least one breeding animal class at each event. Students may choose to use this information. We will do our best to secure all classes but cannot guarantee all classes.

3. One set of oral reasons will be given. The reasons class will be determined and announced at the event.
4. **You will receive a package of scantron forms for your students in addition to instructions when you sign-in.** Plan to arrive in plenty of time to assist your students in placing the correct information on these cards.
5. Students must bring their own pencils to the event for the scantron form. We will provide clipboards for everyone to use. You may not use your own clipboards.
6. Students will provide their scantron to the oral reasons judges for scoring. Judges will bubble the score directly onto the scantron, highlight the score, and return it to the student. Students should not write anything in the "Reasons Classes" section on the scantron.
7. **Students should bring their own blank materials for taking notes on oral reasons. However, they cannot use any notes while giving oral reasons.** Students and advisors are reminded that students are not allowed to use any notes while presenting oral reasons. Only blank paper or notebooks without writing or notes are allowed to be used.
8. Teachers will be asked to assist with this event. Advisors will be split into groups to assist with directing students during the rotational process. **Please assist us by participating in the groups to which you are assigned. A few others may be assigned for special tasks.** Thank you very much for your help!

A few additional reminders:

- Follow the dress code outlined in the chapter guide to state FFA activities:
 - o *The North Carolina FFA Dress Code for this event will be a collared shirt and long pants. T-shirts with FFA emblems and school logos are also acceptable. Students should wear close-toed shoes.*
- **No tobacco products are permitted.** *The NC FFA Tobacco Use Policy will also be in effect during this event. This means that tobacco products, Juuls, e-cigarettes, and vapes are not to be used at any time during any official FFA event.*
- No cell phones or other electronic devices (this includes Apple watches) are allowed. Have your students leave these devices with an advisor.
- *Violations of these policies will result in penalties as outlined in the current edition of the event guidelines.*
- Participation waivers are required for this event and must be signed by a parent if the student is under the age of 18. *Waivers should be submitted electronically on theaet.com prior to the event.* **No waiver = no participation.**
- There will not be any corrections made to scantron forms after they are submitted by the students. Failure to provide a chapter number, division, name, etc. or incorrect information will result in the loss of points. Please remind your students to check their work. Two classes that are bubbled into the same column will also result in a score of 0.

Thank you to each of the committees that have worked so hard to prepare for successful regional events. Questions should be directed to the regional coordinators for those committees.

In compliance with the Americans with Disabilities Act, North Carolina FFA will honor requests for reasonable accommodations made by individuals with disabilities. Please direct accommodation requests through the CDE/LDE Accommodation Request [Form](#). If the accommodation can be made for all and/or doesn't provide an unfair advantage, then every effort will be made to provide the

accommodation. Requests can be accommodated more effectively if notice is provided at least 10 days before the event.

Please complete the online registration no later than November 21, 2023. The North Carolina FFA Association will invoice your chapter for the registration fee of \$20.00 per member, plus any extra meals requested *after* the event. If you have any questions, please feel free to contact carmen_bracey@ncsu.edu or our office at 919-513-0216.

Attachments:
Advisor Checklist

Advisor Checklist

To help things go smoothly during registration, please make sure you have completed the following prior to checking in:

- Signed waiver for each participant submitted electronically
- Two sharpened #2 pencils with erasers for each participant.
NC FFA will provide clipboards.
- Review registration material and Event Guidelines
- Review scorecard with students for correct marking procedures
- Check dress code!
 - No shorts
 - Closed-toe shoes
 - No cell phones
 - No smart watches
 - No tobacco/vapes

On-Site Checklist/After Registration

- Disperse and adhere name badges
- Disperse meal tickets to students
- Review scorecard instructions with students (name, chapter #, contestant #, division, etc.)
- Direct participants to assigned location