

North Carolina FFA Association

State Star Application Instructions



Students can access the State Star application through their AET account.

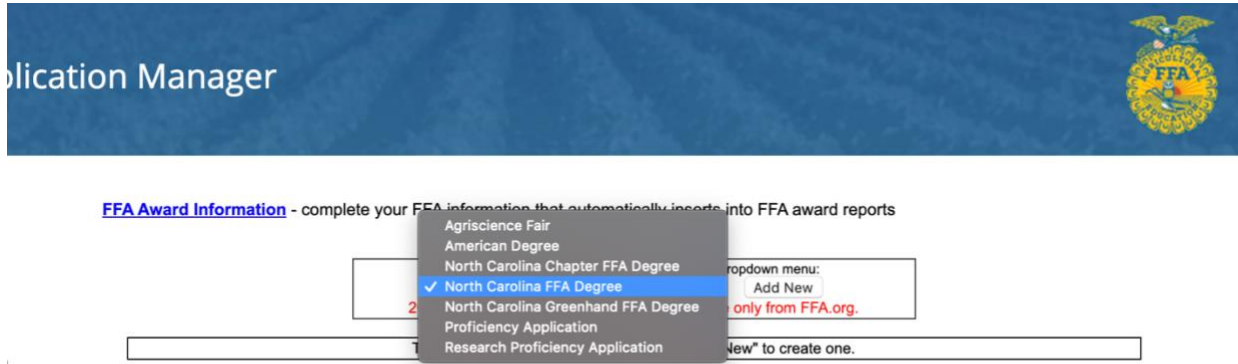
Once they log in, they should go to their student dashboard. From there, click on the "Reports" block.

A screenshot of the Student Dashboard interface. At the top, there is a navigation bar with tabs for Profile, Journal, Finances, and Reports. Below the navigation bar, the main content area is titled "Welcome to the Student Dashboard". On the left side, there is a sidebar menu with options like Chapter Account, Inbox, Calendar, Portfolio, Scoreboard, Sign Off, and financial status (Cash/Checking: \$0, Current/Projects: \$0, Non-Current: \$0, Liabilities: \$0). Below the sidebar, there are links for Student Help, Teacher Help, AET Classroom, and Ask AET a Question. The main content area features a "Welcome to the Student Dashboard" message with an "AET Advisor Alerts" section stating "You have active experiences with no journal entries for the last 60 days." Below this, there are four main blocks: Profile, Journal, Finances, and Reports. The Reports block is highlighted with a red arrow pointing to it from a notification box on the right that says "Project/Experience Manager (SAE)" and "Meeting Manager (Read Only)".

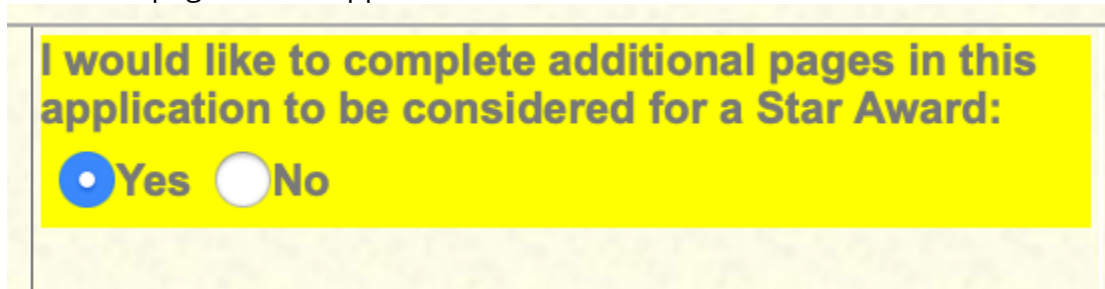
Once the "AET Reports" page is open, click on the "Degree/Application Manager" link in the "Annual Reports & FFA Apps" block.

A screenshot of the AET Reports page. The navigation bar at the top has tabs for Profile, Journal, Finances, and Reports. The main content area is titled "AET Reports". On the left side, there is a sidebar menu with options like Chapter Account, Inbox, Calendar, Portfolio, Scoreboard, Sign Off, and financial status (Cash/Checking: \$0, Current/Projects: \$0, Non-Current: \$0, Liabilities: \$0). Below the sidebar, there are links for Student Help, Teacher Help, AET Classroom, and Ask AET a Question. The main content area features three main blocks: Journal & Resume Reports, SAE & Profit Reports, and Annual Reports & FFA Apps. The Annual Reports & FFA Apps block is highlighted with a red arrow pointing to the "Degree/Application Manager" link.

When the Degree/Application Manager page opens, there is a drop-down menu of new applications. Select "North Carolina FFA Degree" from the drop-down menu and click "Add New."

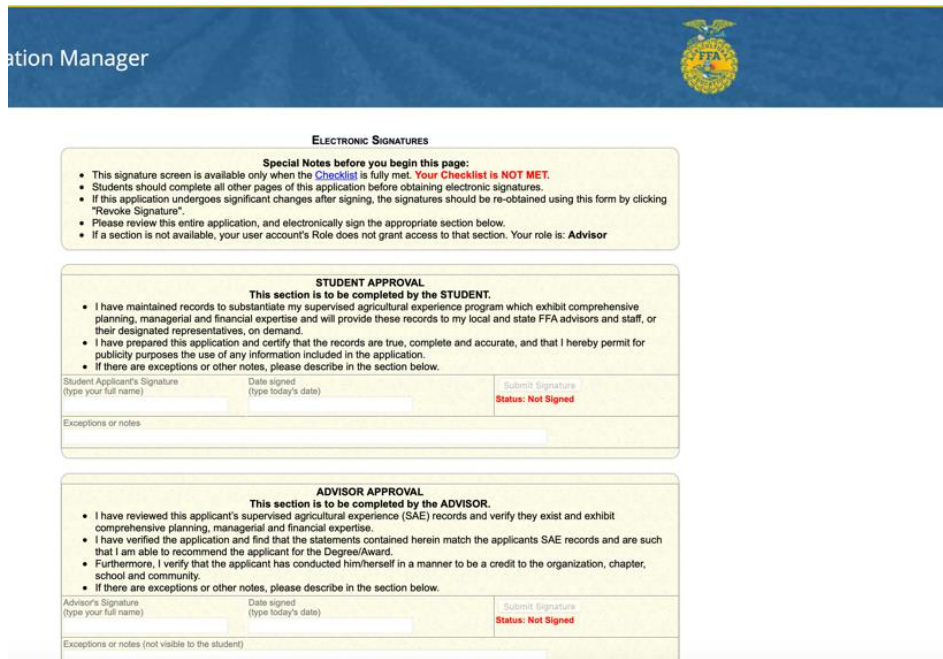


On the "Cover Page" of the application, students must select "Yes" under "I would like to complete additional pages in this application to be considered for a State Star."



Now the student can begin inputting their information. If they have already entered SAE information in The AET, it will automatically transfer to their application.

There are electronic signatures for this application. Please be sure to input the correct email addresses to ensure signatures are collected.



Advisors: Applications are submitted to the state through The AET. In the chapter account, click on the "Reports" tab, then "FFA Awards Degree/Application Manager" in the "Reports and Submissions" box. Under the Student Finder box, click the "State Submissions Lists and Feedback" button. Here you can add the applications for your chapter by searching the version number or browsing your applications.

Applications must be submitted on the State Submission List.

- Region Account
- Inbox
- Portfolio
- Scoreboard
- Explore SAE
- Classroom Resources
- Sign Off

- Student Help
- Teacher Help
- AET Classroom
- Ask AET a Question

[View Instructions Video](#)

Submission List (click a row to view):		
		<-- Back to Deg/App Mgr
List Name	# Apps on List	Date Closes (CST)
NC 2020 National Chapter Award	1	7/31/2020 12:00:00 AM
NC 2020 Res. Proficiency for National	0	8/1/2020 12:00:00 AM
NC 2020 Proficiency for National	0	8/1/2020 12:00:00 AM
NC 2020 American Star	0	5/1/2020 11:59:00 PM
NC 2020 Agriscience Fair	0	6/1/2020 11:59:00 PM
NC 2020 State Degree Check	4	5/1/2020 11:59:00 PM
NC 2020 Research Proficiency Check	0	5/1/2020 11:59:00 PM

Submission List for NC 2020 National Chapter Award

<p>Add Applications by Version #: (Scan barcode, key-in Version #, or browse to select applicants)</p>	<input type="text"/>	<input type="button" value="By Version #"/>	<p>Select Apps: <input type="button" value="Browse"/></p>
--	----------------------	---	---

Ver #	Student Name	Award	# Not Met	Chk In / Status / Award Notes	Options