

# North Carolina FFA Association

## American Degree Application Instructions

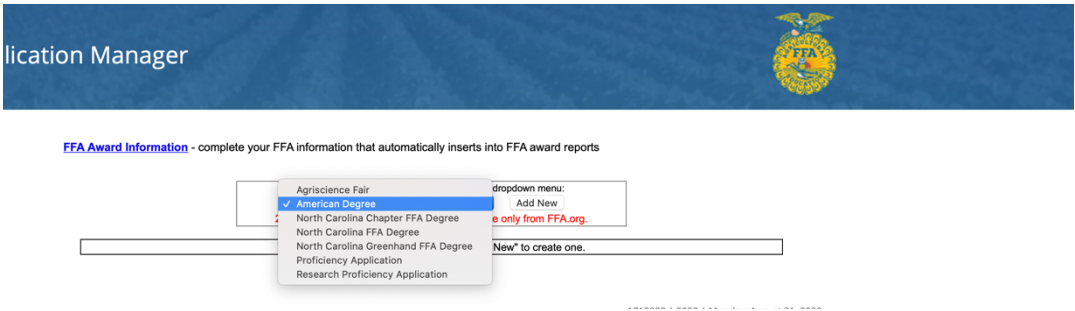


Students can access the American Degree application through their AET account.

Once they log in, they should go to their student dashboard. From there, click on the "Reports" block.

Once the "AET Reports" page is open, click on the "Degree/Application Manager" link in the "Annual Reports & FFA Apps" block.

When the Degree/Application Manager page opens, there is a drop-down menu of new applications. Select "American Degree" from the drop-down menu and click "Add New."



Now the student can begin inputting their information. If they have already entered SAE information in The AET, it will automatically transfer to their American Degree application.

Please note: SAE descriptions for each year in a project should be updated in the Project/Experience Manager. This can be accessed by clicking on the Annual Review (clipboard icon) in the Resources column.



There are electronic signatures for this application. Please be sure to input the correct email addresses to ensure signatures are collected.

The screenshot shows the 'Application Manager' page with a blue header and the FFA logo. Below the header, there is a section titled 'ELECTRONIC SIGNATURES'. This section contains several sub-sections: 'Special Notes before you begin this page:', 'STUDENT APPROVAL', and 'ADVISOR APPROVAL'. The 'STUDENT APPROVAL' section includes a list of bullet points, a form for the student's signature and date, and a 'Submit Signature' button. The 'ADVISOR APPROVAL' section includes a list of bullet points, a form for the advisor's signature and date, and a 'Submit Signature' button. The status of both signatures is 'Status: Not Signed'.

Advisors: Applications are submitted to the state on The AET. In the chapter account, click on the "Reports" tab, then "FFA Awards Degree/Application Manager" in the "Reports and Submissions" box. Under the Student Finder box, click the "State Submissions Lists and Feedback" button. Here you can add the American Degree applications for your chapter by searching the version number or browsing your applications. **Applications must be submitted on the State Submission List.**

Region Account  
Inbox  
Portfolio  
Scoreboard  
Explore SAE  
Classroom Resources  
Sign Off  
  
Student Help  
Teacher Help  
AET Classroom  
Ask AET a Question

ProfileAccountsTrackerReports

View Instructions Video

Submission List (click a row to view):

-- Back to Deg/App Mgr

List Name	# Apps on List	Date Closes (CST)
NC 2020 National Chapter Award	1	7/31/2020 12:00:00 AM
NC 2020 Res. Proficiency for National	0	8/1/2020 12:00:00 AM
NC 2020 Proficiency for National	0	8/1/2020 12:00:00 AM
NC 2020 American Star	0	5/1/2020 11:59:00 PM
NC 2020 Agriscience Fair	0	6/1/2020 11:59:00 PM
NC 2020 State Degree Check	4	5/1/2020 11:59:00 PM
NC 2020 Research Proficiency Check	0	5/1/2020 11:59:00 PM

Submission List for NC 2020 National Chapter Award

Add Applications by Version #:
  
(Scan barcode, key-in Version #, or browse to select applicants)

By Version #

Select Apps:
  
Browse

Ver #	Student Name	Award	# Not Met	Chk In / Status / Award Notes	Options
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Additional information about American Degrees can be found here:  
<https://www.ffa.org/participate/awards/american-ffa-degree/>