

**NC STATE UNIVERSITY**

January 22, 2021

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**Memorandum**

To: Middle Grades Advisors  
From: Carmen Bracey, State FFA Coordinator  
RE: Middle Grades Rally

The Middle Grades Rally and Career Development Events will be held **Friday, March 5, 2021, virtually** with North Carolina A&T State University. You must pre-register your teams on [ncffa.org](http://ncffa.org) by **Friday, February 26, 2021**.

At 9:00 am, the opening session will be held on Zoom. This Zoom will remain open for the entire day. Career development events will begin promptly at 9:30 am. Please refer to the attached schedule for career development event details. Zoom links will be sent to registered attendees.

There is no registration fee for this event.

The awards ceremony is tentatively scheduled for 2:00 PM on the same Zoom from the morning session. This may change depending on the number of teams that are registered for each event.

Leadership workshops will be offered by the state officer team. Three workshops will be conducted throughout the day for registered attendees.

Please refer to the event guidelines posted on <https://ncffa.org/ncffa-more/cdes/> for complete rules and procedures for each of the career development events.

Important Items

- Chapters may only register one team or participant per event.
- Manuscripts for prepared public speakers are due at the state office by 5pm on February 26, 2021. Manuscripts should be emailed to [carmen\\_bracey@ncsu.edu](mailto:carmen_bracey@ncsu.edu).
- Please review the cell phone, electronic device, dress code and tobacco use policy for state level career development events with your students prior to the event.

- Students participating in the leadership workshops must be registered for the event.
- **All students are required** to have a completed waiver signed by their parent/guardian in order to attend this event. Students that do not submit a completed waiver prior to the event will not be allowed to participate.

#### Online Registration Instructions

1. Visit [ncffa.org](http://ncffa.org) and navigate to the Register and Request section (main menu > NC FFA > Register & Request)
2. Click on the “2020-2021 Virtual Events” link and then click on the “Middle Grades Rally” Registration link.
3. Teacher email address is required. You will receive a confirmation email to the address you enter here.
4. Chapter Name – enter your chapter name
5. Student Name – enter the students’ names (as they appear on the FFA roster) for each respective event in which they are participating. Student emails will also be required at registration. Students must have a working email address to receive information regarding their events.
6. Click Submit when all the applicable fields have been entered and you have printed a copy for your records (optional).

If you have any questions or concerns regarding registration, please email [megan\\_blanke@ncsu.edu](mailto:megan_blanke@ncsu.edu).

#### **Virtual Event Format**

This virtual career development event has been designed for students to participate from any location. Students may participate from the comfort and safety of their own home or any other location of their choosing. Students should participate individually and should not have other students in the same room with them during the event. Proctors will be required as outlined below. There is no special software or application that students will need to download to participate in the virtual event. Students need access to any device that has an internet browser and an internet connection. The online event will be administered using Google Forms. Please follow all local rules and regulations regarding group gatherings and school attendance.

#### **Proctors**

Adult proctors will be required for all CDEs/LDEs. Proctors cannot be agriculture teachers/FFA Advisors. Students will be required to log on to Zoom at the beginning of the event with the proctor in the room. Once the student completes the online CDE/LDE, the proctor will be required to certify that the student did not use or receive any additional assistance from any means. This certification will be done by typing a confirmation statement in the chat feature on Zoom.

#### **North Carolina FFA Honesty Pledge**

Students should participate *individually*. All work they do should be the result of their own efforts with no assistance from anyone or any type of reference material available in any form. At the very beginning of the virtual event, all students will have to agree to abide by the North Carolina FFA Honesty Pledge before they are able to participate.

### North Carolina FFA Virtual CDE/LDE Dress Code

FFA members participating in a virtual CDE/LDE should be in official dress, a shirt with a collar, or an FFA/school shirt. No scoring penalty will be assessed if students do not have official dress.

### Special Accommodations

Advisors should email [carmen\\_bracey@ncsu.edu](mailto:carmen_bracey@ncsu.edu) at the time of registration if any student requires any special accommodation to participate in the virtual career development event.

### Exploring Biotechnology CDE Virtual Format

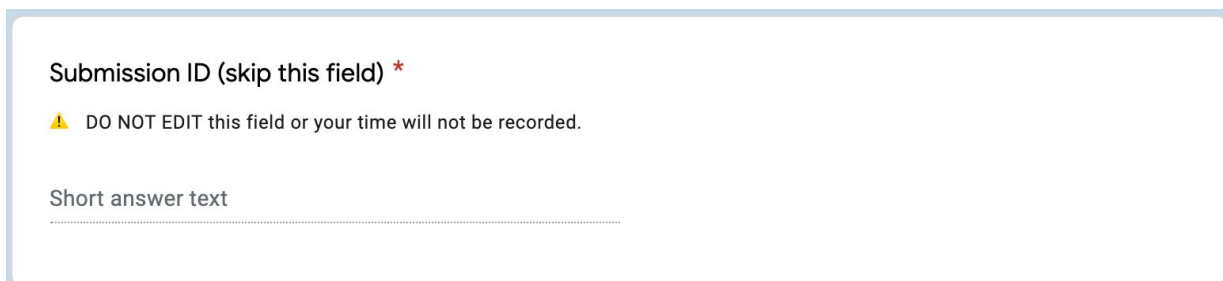
Each participant will take a 20-question multiple choice test (maximum score of 40 points) with a 20-question Tool ID test (maximum score of 40 points) using Google Forms. Participants will have 40 minutes to complete the multiple choice and tool ID portions. There will not be a practicum portion for the event. The written test will be developed using references cited in the guide available online at:

[https://ncffa.org/as/ncffa/i/chan/documents/Middle\\_Grades\\_Exploring\\_Biotech\\_CDE\\_2019-20.pdf](https://ncffa.org/as/ncffa/i/chan/documents/Middle_Grades_Exploring_Biotech_CDE_2019-20.pdf)

Registered students will receive an email with a link on the morning of March 5, inviting them to participate in the written tests. The tests will only be available from **9:45am to 10:30am on March 5, 2021**. The online test may only be accessed one time through the link in the email that is sent to the student and must be completed while the students are in the contest Zoom.

Students will have 40 minutes to take the test. The online system has a timer bar at the top of the screen so students know exactly how much time they have remaining. **If students allow the time to expire and do not submit their test, none of their answers will be submitted and they will receive a 0.** This message is shared with the students when they begin the test; however, we ask that you please share this information with them before they begin the online test so they are prepared.

Every online test administered in Google Forms will have a section that says "Submission ID (skip this field)." There will be a unique number entered in this section with a warning to not edit the number. If the number is altered, then the time and test will not be recorded and the student will receive a 0. This section is required by the system in order to accurately submit and score each student's test. A screenshot of this section is provided below for your information. The student should simply skip over this section as no action on their part is needed.



Submission ID (skip this field) \*

⚠ DO NOT EDIT this field or your time will not be recorded.

Short answer text

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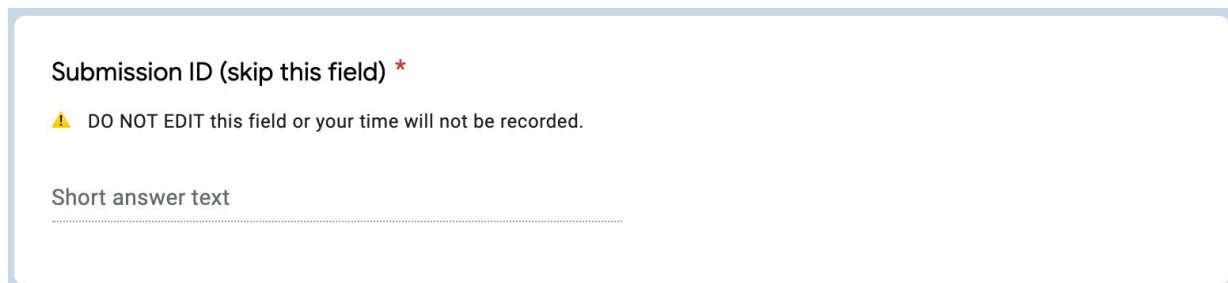
### **Quiz Bowl- Middle Grades Exploring Biotechnology CDE Virtual Format**

Each participant will take a 40-question multiple choice test using Google Forms. Participants will have 40 minutes to complete the written test (maximum score of 40 points).

Registered students will receive an email with a link on the morning of March 5, inviting them to participate in the written test. The test will only be available from **9:30am to 10:15am on March 5, 2021**. The online test may only be accessed one time through the link in the email that is sent to the student and must be completed while the students are in the contest Zoom.

Students will have 40 minutes to take the test. The online system has a timer bar at the top of the screen so students know exactly how much time they have remaining. **If students allow the time to expire and do not submit their test, none of their answers will be submitted and they will receive a 0.** This message is shared with the students when they begin the test; however, we ask that you please share this information with them before they begin the online test so they are prepared.

Every online test administered in Google Forms will have a section that says "Submission ID (skip this field)." There will be a unique number entered in this section with a warning to not edit the number. If the number is altered, then the time and test will not be recorded and the student will receive a 0. This section is required by the system in order to accurately submit and score each student's test. A screenshot of this section is provided below for your information. The student should simply skip over this section as no action on their part is needed.



Submission ID (skip this field) \*

⚠ DO NOT EDIT this field or your time will not be recorded.

Short answer text

### **Ritual & Parliamentary Procedure- Middle Grades LDE Virtual Format**

The Ritual & Parliamentary Procedure- Middle Grades LDE will be held on **March 5, 2021, beginning at 9:30 am**. The event will be conducted via Zoom using the procedures found in the Event Guidelines:

[https://ncffa.org/as/ncffa/i/chan/documents/Middle\\_Grades\\_Parliamentary\\_Procedure\\_LDE\\_2019-20.pdf](https://ncffa.org/as/ncffa/i/chan/documents/Middle_Grades_Parliamentary_Procedure_LDE_2019-20.pdf). Each student will need to join the Zoom on their own device from their own unique location. Students should not be with other members of their team. Students will be notified via email of the approximate time they should join the Zoom meeting along with the login information. There will be a coaches meeting **Monday, March 1, 2021 at 4pm**. The meeting will be recorded and sent to advisors if they are unable to attend the coaches meeting.

### **Prepared Public Speaking- Middle Grades CDE Virtual Format**

The **NC FFA State Prepared Public Speaking-Middle Grades LDE will be held on March 5, 2021, beginning at 9:30 am**. The participants will be notified via email of the approximate time they

should join the Zoom meeting along with the login information. Manuscripts should be submitted by 5:00pm on February 26, 2021 to [carmen\\_bracey@ncsu.edu](mailto:carmen_bracey@ncsu.edu).

The state event will follow the procedures outlined in the event guidelines found online at: [https://ncffa.org/as/ncffa/i/chan/documents/Middle\\_Grades\\_Public\\_Speaking\\_LDE\\_2019-20.pdf](https://ncffa.org/as/ncffa/i/chan/documents/Middle_Grades_Public_Speaking_LDE_2019-20.pdf).

The participants will be scored on their manuscript, their presentation, and on the response to questions at the end of the speech presentation. There will only be one round at the state event; therefore, no flighting of individuals will be necessary. This event will be scored live with judges participating in the Zoom call.

### **Final Results**

Once the scores are tabulated, the results of the event will be shared via the NC FFA Listserv.

If you have any questions, please contact: Carmen Bracey, State FFA Coordinator, Mobile (919) 883-6224, [carmen\\_bracey@ncsu.edu](mailto:carmen_bracey@ncsu.edu)