

NC STATE UNIVERSITY

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February 1, 2011

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MEMORANDUM

TO: FFA Advisors
FROM: Jason Davis
RE: 2011 FFA Camping Program

It's time to begin registration for the 2011 FFA Camping Program at White Lake, NC. This year, in an effort to make the process more equitable across the state, we are starting an online reservation request system. **Please review this memo and attachments carefully as they contain important information to help you plan for your chapter's visit to the FFA Center.**

The Online Reservation Request will open at 8am on March 15, 2011. Go to the NCFFA website and on the bottom left under Register and Request, click on the Camp Reservation Request link. In this form you can request the week you would prefer along with the number of campers, advisors, and lodge rooms needed. **In order to complete the process you must submit the completed 2011 Camp Registration Form (found on the website under NC FFA Center / Camp Documents) along with the non-refundable deposit of \$50 per camper within 5 days of submitting the online form.** Once your registration form and deposit have been received and processed you will get a confirmation email listing which week of camp you have been assigned. Please be sure and list a 2nd choice of dates in case your first choice is full. If the deposit and form are not received within the required time, your reservation request is cancelled. Please see the attachment for complete details.

FFA Advisors must have a chaperone for all students. There must be a chaperone staying in the cabin / dorm with students. Chaperones must have been out of high school for at least one year. Please make it clear on the registration form who will be staying in the cabin / dorm with the students. Registration forms will not be processed without proper chaperones. **If an advisor is assigned a lodge room in addition to a bed in a cabin, there will be an extra \$50.00 charge.** Chapters with small numbers planning to share chaperones must indicate so on the registration form. Every effort will be made to put chapters sharing chaperones in the same cabin / dorm.

Please call Beth Deakle with any requested changes made after the initial reservation. Due to space limitations, additions to the original number may not be possible. Please remember that if your number decreases – deposits are non-refundable and non-transferable.

Camp roster forms, also found on the website, can be submitted with your reservation form but at the latest should be submitted to our office by May 15, 2011. Waiver forms should be completed for each student and brought with you to camp. Students will not be allowed to check in without this form.

I have attached a general information sheet along with instructions for the online system for your review. If you have any questions, please do not hesitate to contact our office. Thank you for your continued support of the FFA Camping Program.

I look forward to seeing you at White Lake!

2011 FFA CAMP
RESERVATION AND REGISTRATION INFORMATION

Reservation Requests will be accepted online beginning at 8am on Tuesday March 15

1. Go to the NC FFA website www.ncffa.org
2. In the “Register and Request” section, click on the Camp Reservation Request link
3. In the form that opens, please enter the following information:
 - FFA Chapter
 - Advisor Contact Information
 - First Choice of Camp Week
 - Second Choice of Camp Week
 - Number of Male Campers
 - Number of Female Campers
 - Total number of campers attending
 - Names of advisors staying with male campers
 - Names of advisors staying with female campers
 - Number of lodge rooms needed
 - Calculate the Deposit – Enter the amount of the deposit
 - Multiply the total number of campers x \$50
 - **The deposit is non-refundable and non-transferable**
4. After entering all the information click the Submit button. The information entered will be sent to our office with the date and time of the request. Based on availability, the requested number of spaces will be held for 5 days.
5. Complete the 2011 Camp Registration Form and mail it to the NC FFA office along with a check for the deposit as calculated on the form
 - The deposit and the completed form must be received in our office **within 5 business days** of the online request otherwise the request will be cancelled
 - The Camp Registration form is attached or you can find it on the web site under FFA Center – Camp Documents.
6. Once the registration form and deposit have been received and processed you will get a confirmation email listing which week of camp you have been assigned.

Based on your feedback we hope this new online reservation request system will be fair and equitable to everyone across the state. If you have any questions or need additional clarification please contact the NC FFA office at 919-515-4206.

2011 North Carolina FFA Camping Program General Information

1. **Deposit and Reservations:** A non-refundable advance deposit of \$50.00 is required for each student registered. (Advisors, chaperones and guests do not pay an advance deposit) Deposits must be sent in with the registration form. The remainder of camp fees will be paid upon arrival at camp. **There will be no refund of advance deposits for those who fail to attend camp.** Once received and processed you will receive a confirmation email with the week assigned. If we are unable to accommodate your group, your deposit will be returned.
2. **Camp Fees:** Weekly rates remain the same as in 2010.
 - \$200 – Student Fees - active FFA members and students who have registered for Agriculture Education next school year (rising freshmen or upperclassmen)
 - \$200 – FFA Advisors and Chaperones
 - \$150 – Advisor’s spouse and children over 13 years old
 - \$55 - ages 7-12
 - \$35 – ages 4-6
 - Free - ages 3 and under
 - \$200 – Guests and guest ‘s children over 13 years old
 - \$70 – ages 7-12
 - \$45 – ages 4-6
 - Free – ages 3 and under
 - \$8 per meal for all guests approved to visit camp on less that a weekly basis. Program Director must have 24 hours advance notice in order to guarantee meals.
3. **Student Fees:** Student fees cover food, lodging, staff, supplies and supplementary insurance.
4. **Insurance:** Insurance is included for each registered student and is in effect while en route to camp, during camp and on the return trip from camp. If any incident or injury occurs during these times please make an injury report to camp staff as soon as possible. Our insurance has a limit on benefits. You should check into school or other (personal) insurance to be sure adequate coverage is provided.
5. **Waivers:** **These forms should be filled out by the student and parents and brought to camp. Students will not be allowed to check in unless these forms are completed and signed.**
6. **Camp Roster:** This form can be submitted with your registration form and deposit. Otherwise, it should be completed and submitted to our office by May 15, 2011.
7. **Participant Eligibility:** Only active FFA members (with current dues paid) who were enrolled in Agricultural Education the past school year or who have registered for Agricultural Education for

the next year and who arrive at camp on the day of check-in are eligible to participate in competitive activities. Advisors or chaperones may not participate in team sports.

8. Please plan to arrive at the NC FFA Center between the hours of 10 am and 3 pm on Monday of your assigned week. Departure will be on Friday before 2 pm.
9. FFA chapters are responsible for damage to cabins and facilities caused by misuse or vandalism.
10. Please let us know if your group needs special accommodations either for handicapped participants or for those with special dietary requirements.
11. No linens and towels are provided at the Center.
12. **Dress Code:** Please make sure you and your students are familiar with the dress code. You can find this information on our website in the Program Guide section under FFA Center.